



## The Outfit Group

72 Noble Street  
Brooklyn, NY 11222  
Phone: 347.323.4658  
outfitsecuresoffice@gmail.com

## Request Form

DATE:  
INVOICE #  
BOOTH #

Name  
Company  
Address  
City, State, Zip  
Phone  
E-mail

**Comments or Special Instructions:** Guards are employed on a shift to shift basis. Guard service prior to or after regular hours are billed on an hour basis. Weekends are considered overtime. Six (6) hour minimum applies. **Payment is due prior to start of services.** Guards not relieved at designated time could result in additional overtime charges. **Cancellations must be made 24 hours in advance.**

**RATES**  
\$30.00/hr Mon-Fri  
\$30.00/hr Sat-Sun

**FORMS MUST BE SUBMITTED BY DATE – FORMS SUBMITTED AFTER 30 DAYS PRIOR TO THE EVENT WILL INCUR 15%**

QUANTITY	DAY	DATE	Midnight x 8am	8am x 4 pm	4pm x Midnight	TOTAL HOURS	Hourly Rate	AMOUNT
	SUN						\$	
	MON						\$	
	TUE						\$	
	WED						\$	
	THU						\$	
	FRI						\$	
	SAT						\$	
							SUBTOTAL	\$
							TOTAL	\$

Payment Options: Certified Check, Quick Pay, and PayPal (outfitsecuresoffice@gmail.com)  
Make all checks payable to: **Outfit Security & Promotions, 72 Noble Street, Brooklyn NY 11222**  
If you have any questions concerning the invoice, contact **Orlando St. Preux at 347.323.4658 or [ostpreux@gmail.com](mailto:ostpreux@gmail.com)**

**THANK YOU FOR YOUR BUSINESS**

*The sole intent of the outfit security company is to provide visible deterrent. The outfit security company is being paid for services designed to deter certain risks or losses and to guarantee the service supplied will avert or prevent occurrences, or losses therefor which the service is designed to deter or avert. Outfit security company will not be responsible for any social media posts or distribution of any material which infringes the copyright, trademark, patent, trade secret or other intel.*