

# INBOUND MATERIAL HANDLING ORDER FORM



**FB INTERNATIONAL, INC**  
 1 Raritan Road, Oakland, NJ 07436  
 TEL: +1 (201) 337-1985  
 FAX: +1 (201) 337-4848  
 EMAIL: customerservice@fbinternational.net

**Brooklyn Expo Center  
 Greenpoint Terminal  
 Brooklyn, NY  
 August 17-18, 2021**



COMPANY \_\_\_\_\_

PHONE # \_\_\_\_\_

BOOTH # \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**Exhibitors are NOT allowed to use any equipment to move their material into the show, i.e. dolly or pallet jack. Material needs to be dropped off at the loading dock. Hand carry material may be brought into the show.**

**ADVANCE SHIPPING DATES: JULY 26-August 6, 2021**

All inbound shipments must be scheduled and prepaid by emailing or faxing a completed inbound material handling and payment forms to FB International, Inc.

## ADVANCE SHIPMENT TO FB INTERNATIONAL WAREHOUSE

Rates include material unloaded at warehouse, storage prior to the opening of the show, delivery to exhibitor's booth, removal to the loading dock at the end of show and reloading onto outbound carriers. Rate also includes pick-up, storage and return of empty crates and cartons.

	<u>Advance Rate</u> (200lbs minimum)	<u>Regular Rate</u> (200lbs minimum)
Crated Material	<b>\$96.82 per 100 lbs.</b>	<b>\$116.39 per 100 lbs.</b>
Uncrated Material	<b>\$109.18 per 100 lbs.</b>	<b>\$133.90 per 100 lbs.</b>

**Warehouse hours: 8:00am-2:00pm, Mon.- Fri.**

## PLACE ORDER HERE:

### Where is this shipment going?

<u>Check One</u>	<u>Delivery Date</u>	<u>Time</u>	<u>Carrier</u>
<input type="checkbox"/> Advance Warehouse	_____	_____	_____
<input type="checkbox"/> Direct to Show Site	_____	_____	_____

### What are we shipping?

Please indicate quantity, size and weight.

<u>QTY</u>	<u>Description</u>	<u>Length x Width x Height(inches)</u>	<u>Weight (lbs.)</u>
	Crates		
	Carton		
	Case/Trunk		
	Skit/Pallet		
	Uncrated		
	Others		

Total Weight \_\_\_\_\_

### Calculate Material Handling Charges

MATERIAL DESCRIPTION	WEIGHT	CWT	RATES	TOTAL PRICE
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<b>EXAMPLE:</b>			<u>Advance Rate</u>	
Crates	200 lbs. ÷ 100 = 2		X \$87.55 =	<b>\$175.10</b>

	÷ 100 =		X	= \$
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	÷ 100 =		X	= \$
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			<b>Sub Total</b>	\$
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SMALL PACKAGE DESCRIPTION	PRICE	X	QTY	TOTAL PRICE
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Small Package, 1st Carton	<b>\$45.00</b>	X	=	\$
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Small Package, Each Additional Carton	<b>\$27.50</b>	X	=	\$
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## DIRECT SHIPMENT TO SHOW SITE

Rate include material unloaded at show site, delivery to exhibitor's booth, removal to the loading dock at the end of show and reloading onto outbound carriers. Rate also includes pick-up, storage and return of empty crates and cartons.

	<u>Straight Time Rate</u> (200lbs minimum)	<u>Overtime Rate</u> (200lbs minimum)
Crated Material	<b>\$87.55 per 100 lbs.</b>	<b>\$94.76 per 100 lbs.</b>
Uncrated Material	<b>\$103.00 per 100 lbs.</b>	<b>\$121.54 per 100 lbs.</b>

Note: Overtime(OT) is prior to 8:00am & after 4:00 pm Mon-Fri, all day Sat & Sun

## SMALL PACKAGES TO FB WAREHOUSE OR SHOW SITE

Material received without documentation to our warehouse will be delivered without guarantee of piece count or condition. Maximum weight is 65lbs. per shipment, per delivery.

Small Package, 1st Carton	<b>\$45.00</b>
Small Package, Each Additional Carton	<b>\$27.50</b>

## IMPORTANT INFORMATION

- \* FB International Payment Policy and Limits of Liability and Responsibility
- \* Material Handling Information & Additional Charges
- \* Material Handling Q&A

## ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS TO WAREHOUSE

Advance Rate  
**June 28- July 25**

Shipments arriving in this time frame and order forms received **BEFORE** July 26 will be charged advance rates.

Regular Rate  
**July 26- August 6**

Shipments arriving in this time frame and order forms received **AFTER** July 25 will be charged regular rates.

A 25% (\$25.00 minimum) late arrival surcharge based on the above rates will apply to each shipment received **AFTER** August 6. FB International, Inc is not liable for any shipment arriving after August 6, please ship directly to show site if the deadline can not be kept

**See Targeted Move In Plan For Your Direct To Show Shipment Date**

**DIRECT SHIPMENTS MUST ARRIVE BETWEEN 8am & 2pm and truck deliveries must be scheduled with FB International prior to the event.**

1. Total Estimated Charges	\$
2. 25% Late Arrival Surcharge	\$
3. Tax 8.875%	\$
<b>4. Payment Enclosed</b>	<b>\$</b>

I agree in placing this order that I have accepted the attached FB International Payment Policy and the Limits of Liability and Responsibility

Authorized  AUTHORIZED NAME - PLEASE PRINT

DATE