



FB INTERNATIONAL, INC
 1 Raritan Road, Oakland, NJ 07436
 TEL : +1 (201) 337-1985
 FAX : +1 (201) 337-4848
 EMAIL: customerservice@fbinternational.net

Brooklyn Expo Center
 AUGUST 17-18, 2021



Exhibiting Quick Facts

Deadline to receive Advance Rates: **Monday, June 28, 2021** See our Additional Order Form for more info

Booth Package:

Raw space	Booth Space only
Standard	Veloce Fabric System Structure @ 8ftH, 1 waste basket, 1 company sign
One brand	1 Bar, 1 Freestanding Shelving Unit, 1 waste basket, 1 company sign
Portfolio	Veloce Fabric System Structure @ 8ftH, 1 Bar, 2 Stools, 1 Freestanding Shelving Unit, 1 waste basket, 1 company sign

Show Colors: Backwall - White Fabric Sidewall - White Fabric
*** No form of tape, double sided included, will adhere to the fabric walls. Please contact FB International Inc. for wall hanging options**

Exhibitor Move In: See Target Map for unloading and set up times
 Saturday , August 14, 2021 1pm - 4pm
 Sunday, August 15, 2021 8am - 4pm
 Monday, August 16, 2021 8am - 4pm
*** All exhibitors must be fully installed by 5pm Monday August 16th**

Show Hours: Tuesday, August 17, 2021 10am - 7pm
 Wednesday, August 18, 2021 10am - 7pm

Exhibitor Move Out: Wednesday, August 18, 2021 8pm - 10pm
 Thursday, August 19, 2021 8am - 12pm
*** Empties will be returned as soon as possible after show closing**

Reroute Frieght: Thursday, August 19, 2021 12pm
*** All exhibitor material must be removed from the facility by 12pm on Thursday, August 19. Any remaining material will be brought to the FB International warehouse to await disposition at exhibior's expense**

Move-Out Note: All carriers must check in by 8am on Thursday, August 19, 2021 to ensure frieght is removed by the dead-line

FB International Service Desk: We will have staff available for any of your furniture/booth/shipping/graphic inquiries
 Saturday, August 14, 2021 1pm - 6pm
 Sunday, August 15, 2021 8am-6pm
 Monday, August 16, 2021 8am-6pm
 Tuesday, August 17, 2021 8am-6pm
 Wednesday, August 18, 2021 8am-10pm
 Service desk phone number 551-217-4420 (available during show service desk hours only)

Labor Information: If you are using FB International labor to assist in your Installation/Dismantling of your booth please fill out and submit the Labor Order Form. Please note rates, hours, and instructions reflected on said forms. Exhibitors supervising labor are required to pick up and release labor at the FB International Service Desk

Overtime Charges: Please be advised that overtime charges for any type of labor will apply anytime after 4:30pm



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Excessive Trash and Booth Abandonment:

Any materials left in and/or around your booth, by the end of the allotted move out time, without shipping labels will be considered abandoned and deemed trash. The exhibitor will be charged accordingly for the removal and disposal of said items. Charges may include dismantle labor, forklift labor, and or dumpster fees.

Advance Warehouse Shipment:

Materials should be shipped to arrive at our warehouse NO LATER THAN AUGUST 6, 2021. Freight received after this date will incur a 25% late handling fee. FB International is not liable for any shipment received after AUGUST 6th. If you can not get to the deadline please ship directly to show site.

Bar Convent Brooklyn
(Your company name and booth #)
FB International Inc.
1 Raritan Road
Oakland, NJ 07436

See our Shipping & Dryage form for complete details

Direct Shipment to Facility:

Shipments will be received at the exhibit facility on Sunday AUGUST 15, 2021 between 8am - 2pm

Bar Convent Brooklyn
(your company name and booth #)
FB International Inc
c/o Brooklyn Expo Center
72 Nobel Street, Brooklyn NY 11222

See our Shipping & Dryage form for complete details

*** Please note: Any materials received by FB International are subject to material handling charges and are the exhibitor's responsibility. This applies to all items not ordered through the Official Show Vendors. Please refer to the Material Handling Forms for rates**

Assistance:

We want you to have a successful show. If you are having trouble finding what you need or if we can be of assistance, please email our Customer Service Department at customerservice@fbinternational.net