



FB INTERNATIONAL, INC
116 Lehigh Drive
Fairfield, NJ 07004
TEL: +1 (201) 337-1985
EMAIL: customerservice@fbinternational.net

**Industry City
Brooklyn, NY**
June -11, 2025



Exhibitors are NOT allowed to use any equipment to move their material into the show, i.e. dolly or pallet jack. Material needs to be dropped off at the loading dock. Hand carry material may be brought out of the show.

OUTBOUND MATERIAL HANDLING

All outbound shipments must be scheduled and prepaid by emailing a completed material handling and payment forms to FB International, Inc at the above email address. **ADVANCE FORM DEADLINE: May 19, 2025**

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME:	PHONE#	BOOTH #
CONTACT NAME:	EMAIL	

RETURN SHIPMENT CHOICE:

☐ **DIRECT FROM SHOWSITE**

(If exhibitor had inbound material handling from FB International, Inc., then show site outbound material handling fees are waived.)

* Outbound material handling includes picking up material from exhibitor's booth and transporting it to loading docks and/or pick up location.
* Please arrange pick-up from your carrier and make sure shipments are ready to be shipped with proper documentations. i.e. shipping labels, bill of lading ect.

OR

☐ **RETURN TO FB WAREHOUSE**

(Rates below reflect shipping from FB Warehouse New Jersey)

* All contained material must be sealed. Pick up FB Warehouse shipping labels at service desk.
* Exhibitor must arrange pick up from warehouse 2 weeks after the show. Please inform us at least 3 days prior to scheduled pick-up.
* Make sure shipments have proper documentation and are ready to be shipped. i.e. Shipping labels, bill of lading ect.
* FB International, Inc. will provide storage up to 15 days from last day of show. Any materials stored after 15 days will incur additional cost of 25% per month.

FROM

COMPANY / ATTENTION			
ADDRESS / STREET		PHONE #	
CITY	STATE	COUNTRY	EMAIL

SHIPPING DESTINATION

COMPANY / ATTENTION		CARRIER	
ADDRESS / STREET		PHONE #	
CITY	STATE/ZIP CODE	COUNTRY	EMAIL

SHIPPING RATES

CALCULATE MATERIAL HANDLING

<u>Show site Rates</u> <i>(If exhibitor had inbound material handling from FB International, Inc., then show site outbound material handling fees are waived.)</i>		MATERIAL DESCRIPTION		WEIGHT ÷ 100 = CWT	x	RATE	= TOTAL PRICE
Material	\$195.00 per 100 lbs. (200lbs minimum)	EXAMPLE					
		3 CRATES		200 ÷ 100 = 2	x	Show site Rate x \$175.00	= \$350.00
				÷ 100 =	x		= \$
				÷ 100 =	x		= \$
				Subtotal = \$			
<u>Return to Warehouse Rates</u>		SMALL PACKAGE		PRICE	x	QUANTITY	= TOTAL PRICE
Material	\$175.00 per 100 lbs. (200lbs minimum)	Small Package, 1st Carton		\$65.00	x		= \$
		Small Package, Each Additional Carton		\$48.00	x		= \$
<u>Small Packages -</u> Maximum weight is 50lbs. per shipment, per delivery.							
1st Carton	\$65.00						
Each Add Carton	\$48.00						
				Total Estimated Charges			\$
FB WILL NOT BE HELD RESPONSIBLE FOR THE COUNT OR CONTENT OF MATERIAL LEFT IN BOOTH PRIOR TO OUR TAKING PHYSICAL POSSESSION. PLEASE MAKE SURE YOUR MATERIALS ARE PROPERLY INSURED AGAINST FIRE, THEFT, AND ALL HAZARDS WHILE IN TRANSIT TO AND FROM THE SHOWSITE. FB ASSUMES NO RESPONSIBILITY FOR CONCEALED DAMAGES AND SHALL NOT BE HELD LIABLE FOR LOSS OR DAMAGE BY THE ELEMENTS, NOR FROM DAMAGE ARISING FROM LACK OF PROPER PACKING OR OTHER CAUSES BEYOND OUR CONTROL.				NY Tax 8.875%			\$
				Payment Enclosed			\$

INBOUND MATERIAL HANDLING ORDER FORM



FB INTERNATIONAL, INC

116 Lehigh Drive
Fairfield, NJ 07004
TEL: +1 (201) 337-1985
EMAIL: customerservice@fbinternational.net

Industry City
Brooklyn, NY
June 10-11, 2025



COMPANY

PHONE #

BOOTH #

CONTACT PERSON

EMAIL ADDRESS

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ADVANCE SHIPMENT RECEIVING DATES: April 15- May 31, 2025

All inbound shipments must be scheduled and prepaid by emailing a completed inbound material handling and payment forms to FB International, Inc. **ADVANCE RATE DEADLINE: May 19, 2025**

ADVANCE SHIPMENT TO FB INTERNATIONAL WAREHOUSE

Rates include material unloaded at warehouse, storage prior to the opening of the show, delivery to exhibitor's booth, removal to the loading dock at the end of show and reloading onto outbound carriers. Rate also includes pick-up, storage and return of empty crates and cartons.

	<u>Advance Rate</u> (200lbs minimum)	<u>Regular Rate</u> (200lbs minimum)
Material	\$175.00 per 100 lbs.	\$218.75 per 100 lbs.

Warehouse hours: 8:00am-5:00pm, Mon.- Fri.

DIRECT SHIPMENT TO SHOW SITE

Rate include material unloaded at show site, delivery to exhibitor's booth, removal to the loading dock at the end of show and reloading onto outbound carriers. Rate also includes pick-up, storage and return of empty crates and cartons.

	<u>Straight Time Rate</u> (200lbs minimum)	<u>Overtime Rate</u> Before 8AM, After 4PM (200lbs minimum)
Material	\$195.00 per 100 lbs.	\$243.75 per 100 lbs.

See Targeted Move In Plan For Your Direct To Show Shipment Date 25% SURCHARGE APPLIED TO OFF TARGET DELIVERIES

SMALL PACKAGES TO FB WAREHOUSE OR SHOW SITE

Material received without documentation to our warehouse will be delivered without guarantee of piece count or condition. Maximum weight is 50 lbs. per shipment, per delivery.

Small Package, 1st Carton	\$65.00
Small Package, Each Additional Carton	\$48.00

IMPORTANT INFORMATION

- * FB International Payment Policy and Limits of Liability and Responsibility
- * Material Handling Information & Additional Charges
- * Material Handling Q&A

ARRIVAL DATES AND SURCHARGES FOR SHIPMENTS TO WAREHOUSE

Advance Rate

April 15- May 19

Regular Rate

May 20 - May 31

Shipments arriving in this time frame and order forms received **BEFORE** May 19 will be charged advance rates.

Shipments arriving in this time frame and order forms received **AFTER** May 20 will be charged regular rates.

PLACE ORDER HERE:

Where is this shipment going?

<u>Check One</u>	<u>Delivery Date</u>	<u>Time</u>	<u>Carrier</u>
<input type="checkbox"/> Advance Warehouse			
<input type="checkbox"/> Direct to Show Site			

What are we shipping?

Please indicate quantity, size and weight.

<u>QTY</u>	<u>Description</u>	<u>Length x Width x Height(inches)</u>	<u>Weight (lbs.)</u>
	Crates		
	Carton		
	Case/Trunk		
	Skit/Pallet		
	Uncrated		
	Others		

Total Weight _____

Calculate Material Handling Charges

MATERIAL DESCRIPTION	WEIGHT	CWT	RATES	TOTAL PRICE
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EXAMPLE:

Crates	200 lbs. ÷ 100 = 2		Advance Rate X \$175.00 = \$350.00	
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	÷ 100 =		X	= \$
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	÷ 100 =		X	= \$
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			Sub Total	\$
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SMALL PACKAGE DESCRIPTION	PRICE	X	QTY	TOTAL PRICE
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Small Package, 1st Carton	\$65.00	X	=	\$
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Small Package, Each Additional Carton	\$48.00	X	=	\$
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1. Total Estimated Charges	\$
	\$
2. Tax 8.875%	\$
3. Payment Enclosed	\$

I agree in placing this order that I have accepted the attached FB International Payment Policy and the Limits of Liability and Responsibility

Authorized ☒ AUTHORIZED NAME - PLEASE PRINT

DATE

DIRECT SHIPMENTS MUST ARRIVE ON YOUR TARGET DATE AND TIME
See Targeted Move In Plan For Your Direct 25% SURCHARGE APPLIED TO OFF TARGET DELIVERIES
To Show Shipment Date